

South Bay Community Association
Income & Expense Budget vs. Actual
July 2024 through January 2025

	Jul '24 - Jan 25	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
4000 · Assessments Oper/Reserve				
4001 · Member Assessments - Regular	562,968.92	544,290.00	18,678.92	103.43%
4002 · Associate Member Fees	12,000.00	9,000.00	3,000.00	133.33%
4004 · Interest & Fees	362.54	700.00	-337.46	51.79%
Total 4000 · Assessments Oper/Reserve	575,331.46	553,990.00	21,341.46	103.85%
4100 · Facility Use Revenue				
4110 · Other Facility Rental Income				
4112 · Food & Beverage Fees	2,257.50	1,200.00	1,057.50	188.13%
4113 · Equipment Fees	1,184.40	200.00	984.40	592.2%
4114 · Ticket Sales Admin Fees	0.00	0.00	0.00	0.0%
4115 · Meeting Room Set-Up Fees	0.00	200.00	-200.00	0.0%
4116 · After Hours Facility Fees	2,032.75	800.00	1,232.75	254.09%
4117 · After Hours Staffing Fees	1,940.84	850.00	1,090.84	228.33%
4110 · Other Facility Rental Income - Other	47.84			
Total 4110 · Other Facility Rental Income	7,463.33	3,250.00	4,213.33	229.64%
4120 · Member				
4120.1 · Lounge Food & Beverage Revenue	10,277.98	26,250.00	-15,972.02	39.15%
4121 · AAC Revenue - Special Event	10,554.00	2,500.00	8,054.00	422.16%
4122 · Facility Rental Revenue	200.00			
Total 4120 · Member	21,031.98	28,750.00	-7,718.02	73.16%
4130 · Non Member				
4131 · Meeting Space Rental Fees				
4131.1 · PLCG Discount	-2,305.86			
4131.2 · Non-Profit Rental Discount	-969.00			
4131 · Meeting Space Rental Fees - Other	3,840.25	7,200.00	-3,359.75	53.34%
Total 4131 · Meeting Space Rental Fees	565.39	7,200.00	-6,634.61	7.85%
4132 · Outside Rental & Non-Profits	3,000.00	0.00	3,000.00	100.0%
Total 4130 · Non Member	3,565.39	7,200.00	-3,634.61	49.52%
4100 · Facility Use Revenue - Other	1,155.00			
Total 4100 · Facility Use Revenue	33,215.70	39,200.00	-5,984.30	84.73%
4150 · Administrative & User Fees				
4151 · Member Fees	1,900.00	3,500.00	-1,600.00	54.29%
4152 · Non Member Fees	0.00	212.95	-212.95	0.0%
4153 · Reimbursed fees	1,614.05			
4150 · Administrative & User Fees - Other	106.00			
Total 4150 · Administrative & User Fees	3,620.05	3,712.95	-92.90	97.5%
4200 · Other Income				
4201 · Interest Income	1,170.38	105.00	1,065.38	1,114.65%
4203 · Capital Contributions - PLA	0.00	0.00	0.00	0.0%
4204 · Club Services	773.90	0.00	773.90	100.0%
Total 4200 · Other Income	1,944.28	105.00	1,839.28	1,851.7%
4250 · Interest Income - Operations				
4251 · Reg Interest Income	1,230.06	105.00	1,125.06	1,171.49%
Total 4250 · Interest Income - Operations	1,230.06	105.00	1,125.06	1,171.49%
Total Income	615,341.55	597,112.95	18,228.60	103.05%
Gross Income	615,341.55	597,112.95	18,228.60	103.05%
Expense				
6001 · Business Licenses and Permits	4,572.00	5,400.00	-828.00	84.67%
6002 · Computer and Internet Expenses	0.00	212.00	-212.00	0.0%
6003 · Copier Lease	3,459.94	3,117.40	342.54	110.99%
6004 · Printing and Reproduction	3,721.00	3,240.00	481.00	114.85%
6005 · Permits and Fees	444.15			
6020 · Dues and Subscriptions				
6021 · CAI	300.00	275.00	25.00	109.09%
6022 · QuickBooks Payroll Services	673.14	0.00	673.14	100.0%
6023 · Port Ludlow Voice	2,100.00	2,100.00	0.00	100.0%
6024 · Internet Programs	1,933.61	1,381.95	551.66	139.92%
6025 · Newspapers	435.20	853.23	-418.03	51.01%
Total 6020 · Dues and Subscriptions	5,441.95	4,610.18	831.77	118.04%
6030 · Bank Charges	539.66	105.00	434.66	513.96%
6031 · Interest Expense	0.00	0.00	0.00	0.0%
6032 · Bad Debt	0.00	0.00	0.00	0.0%
6050 · Insurance Expense				
6051 · Commercial Package	13,998.00	19,275.00	-5,277.00	72.62%
6052 · Professional Liability	0.00	0.00	0.00	0.0%
6053 · Paid Instructor GL Coverage	125.00	1,500.00	-1,375.00	8.33%
Total 6050 · Insurance Expense	14,123.00	20,775.00	-6,652.00	67.98%
6060 · Professional Fees				
6061 · Club Mgmt. Software	3,849.06	3,738.90	110.16	102.95%
6064 · IT Support	0.00	350.00	-350.00	0.0%
6065 · Accountant Fees	5,640.00	14,000.00	-8,360.00	40.29%
6067 · Legal Fees	1,227.50	7,000.00	-5,772.50	17.54%
6068 · Reserve Study	0.00	0.00	0.00	0.0%
6070 · SBGA Event Speakers	0.00	875.00	-875.00	0.0%
6060 · Professional Fees - Other	31.00			
Total 6060 · Professional Fees	10,747.56	25,963.90	-15,216.34	41.39%
6080 · Meals and Entertainment	589.00	750.00	-161.00	78.53%
6081 · Travel Expense	284.29	100.00	184.29	284.29%
6099 · Miscellaneous Expenses	21.48			
6100 · Repairs and Maintenance				
6101 · Pool				

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6102 · Pool Maintenance				
6103 · R&M Pool - Other	863.11			
6104 · Equipment Repair	0.00	1,442.00	-1,442.00	0.0%
6105 · Ecolab Pool PM Service	0.00	0.00	0.00	0.0%
6102 · Pool Maintenance - Other	823.36			
Total 6102 · Pool Maintenance	1,686.47	1,442.00	244.47	116.95%
6106 · Pool Supplies				
6107 · Testing and Maint. Equip.	137.89	245.00	-107.11	56.28%
6108 · Pool Chemicals	3,543.73	3,605.00	-61.27	98.3%
Total 6106 · Pool Supplies	3,681.62	3,850.00	-168.38	95.63%
Total 6101 · Pool	5,368.09	5,292.00	76.09	101.44%
6109 · R&M - Special Project	8,223.67	7,500.00	723.67	109.65%
6110 · Contract Maintenance				
6111 · Network - IT Service Contract	5,596.01	5,854.52	-258.51	95.58%
6113 · Backflow Testing	0.00	0.00	0.00	0.0%
6114 · Tight-Line Cleanout	0.00	2,300.00	-2,300.00	0.0%
6115 · Fitness Equip Service Contract	417.31	1,224.00	-806.69	34.09%
6116 · Snow Removal	0.00	0.00	0.00	0.0%
6117 · Fire Extenguisher Service	213.24	250.00	-36.76	85.3%
6118 · Gutter & Window Cleaning Serv.	950.04	5,895.00	-4,944.96	16.12%
6119 · HVAC PM Service	2,153.64	2,163.00	-9.36	99.57%
6120 · Mat Service	915.34	900.00	15.34	101.7%
6121 · Alarm Monitoring	484.40	450.00	34.40	107.64%
6122 · Pest Control	215.82	856.80	-640.98	25.19%
Total 6110 · Contract Maintenance	10,945.80	19,893.32	-8,947.52	55.02%
6123 · Tools	70.85	100.00	-29.15	70.85%
6124 · Maint. Materials	0.00	150.00	-150.00	0.0%
6125 · Computer & Network	0.00	375.00	-375.00	0.0%
6126 · Building Maintenance				
6127 · Kitchen	49.08	350.00	-300.92	14.02%
6126 · Building Maintenance - Other	2,471.04	3,244.50	-773.46	76.16%
Total 6126 · Building Maintenance	2,520.12	3,594.50	-1,074.38	70.11%
6128 · Equipment Maintenance				
6129 · Equipment - General Maint.	324.37	350.00	-25.63	92.68%
6130 · Safety-Security Equipment	0.00	300.00	-300.00	0.0%
6132 · Fitness Center Equipment	-55.49	675.00	-730.49	-8.22%
Total 6128 · Equipment Maintenance	268.88	1,325.00	-1,056.12	20.29%
6134 · Landscaping and Grounds Mainten				
6136 · Landscape - Other (S. Bay Lane)	0.00	3,000.00	-3,000.00	0.0%
6137 · Trails	1,000.00	1,000.00	0.00	100.0%
6138 · Landscaping Special Projects	5,973.23	2,000.00	3,973.23	298.66%
6139 · Landscaping & Grounds Repairs	0.00	0.00	0.00	0.0%
6140 · Landscaping Monthly Service	12,808.45	12,896.10	-87.65	99.32%
Total 6134 · Landscaping and Grounds Mainten	19,781.68	18,896.10	885.58	104.69%
6143 · Tennis Court Maintenance				
6144 · Landscape Maintenance	0.00	0.00	0.00	0.0%
6145 · Tennis Court R&M	0.00	0.00	0.00	0.0%
6146 · Supplies & Equipment	0.00	0.00	0.00	0.0%
6147 · Annual Pressure Washing	0.00	0.00	0.00	0.0%
Total 6143 · Tennis Court Maintenance	0.00	0.00	0.00	0.0%
Total 6100 · Repairs and Maintenance	47,179.09	57,125.92	-9,946.83	82.59%
6149 · Contingency - Emerg. Repairs	365.49	3,000.00	-2,634.51	12.18%
6200 · Supplies				
6202 · Building Supplies				
6203 · First Aid Supplies	837.55	463.50	374.05	180.7%
6202 · Building Supplies - Other	2,749.41	1,622.25	1,127.16	169.48%
Total 6202 · Building Supplies	3,586.96	2,085.75	1,501.21	171.98%
6204 · Event Supplies				
6205 · Linens	0.00	250.00	-250.00	0.0%
6204 · Event Supplies - Other	1,540.97	900.00	640.97	171.22%
Total 6204 · Event Supplies	1,540.97	1,150.00	390.97	134.0%
6206 · Fuel for Equipment	278.11	300.00	-21.89	92.7%
6207 · Janitorial Supplies				
6208 · Cleaning Tools & Supplies	43.26	465.75	-422.49	9.29%
6209 · Cleaning Chemicals	1,241.93	1,267.90	-25.97	97.95%
6207 · Janitorial Supplies - Other	457.34			
Total 6207 · Janitorial Supplies	1,742.53	1,733.65	8.88	100.51%
6210 · Kitchen and Bath Supplies				
6211 · Soaps, Shampoo, Lotion	581.47	362.25	219.22	160.52%
6212 · Kitchen Paper Supplies	194.85	175.00	19.85	111.34%
6213 · Bathroom Paper Goods	1,567.77	918.75	649.02	170.64%
Total 6210 · Kitchen and Bath Supplies	2,344.09	1,456.00	888.09	161.0%
6214 · Member Consumables				
6215 · Annual Meeting	3,625.00	3,000.00	625.00	120.83%
6216 · Member Socials	0.00	800.00	-800.00	0.0%
6217 · AAC - Special Events Expense	9,876.78	2,950.00	6,926.78	334.81%
6218 · F&B				
6219 · F&B - Consumable Bay Club Ops	2,449.17	2,535.75	-86.58	96.59%
6219.1 · Lounge - Garnish & Mixers	79.95	583.35	-503.40	13.71%
6219.2 · Lounge - Beverage Expense	6,575.35	7,594.40	-1,019.05	86.58%
6219.3 · Lounge Food Expense	2,550.00	3,516.25	-966.25	72.52%
6220 · Supplies	1,327.96	1,449.00	-121.04	91.65%
Total 6218 · F&B	12,982.43	15,678.75	-2,696.32	82.8%

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Total 6214 · Member Consumables	26,484.21	22,428.75	4,055.46	118.08%
6221 · Office Supplies	697.98	2,565.75	-1,867.77	27.2%
6222 · Postage	576.51	2,250.00	-1,673.49	25.62%
6200 · Supplies - Other	22.13			
Total 6200 · Supplies	37,273.49	33,969.90	3,303.59	109.73%
6300 · Payroll Expenses Wages				
6301 · Salary				
6301.1 · F&B	7,743.06	12,432.45	-4,689.39	62.28%
6301 · Salary - Other	195,114.86	190,710.15	4,404.71	102.31%
Total 6301 · Salary	202,857.92	203,142.60	-284.68	99.86%
6310 · Emp Bonus / Merit				
6312 · Bonus	4,500.00			
Total 6310 · Emp Bonus / Merit	4,500.00			
6300 · Payroll Expenses Wages - Other	0.00			
Total 6300 · Payroll Expenses Wages	207,357.92	203,142.60	4,215.32	102.08%
6320 · Employee Benefit Expense				
6321 · Health Insurance				
6322 · Health Insurance Reimbursement	-3,248.87	-3,095.76	-153.11	104.95%
6321 · Health Insurance - Other	22,935.18	17,390.94	5,544.24	131.88%
Total 6321 · Health Insurance	19,686.31	14,295.18	5,391.13	137.71%
Total 6320 · Employee Benefit Expense	19,686.31	14,295.18	5,391.13	137.71%
6330 · Payroll Tax Expense				
6331 · Social Security Company Paid	12,654.75	13,956.91	-1,302.16	90.67%
6332 · Medicare Company Paid	2,959.60	2,945.55	14.05	100.48%
6333 · Federal Unemployment	332.71	873.51	-540.80	38.09%
6334 · State Unemployment	1,879.83	2,900.09	-1,020.26	64.82%
6335 · WA - Paid Fam Leave Co.	1,144.11	1,076.67	67.44	106.26%
6337 · Labor & Industry	1,175.72	1,012.05	163.67	116.17%
6330 · Payroll Tax Expense - Other	22.16			
Total 6330 · Payroll Tax Expense	20,168.88	22,764.78	-2,595.90	88.6%
6340 · Accrued Payroll Expense	0.00	0.00	0.00	0.0%
6360 · Employee & Hiring Expenses				
6361 · Uniforms & Name Badges	124.50	50.00	74.50	249.0%
6362 · Screening Expense	183.46	350.00	-166.54	52.42%
6363 · Advertising	141.87	875.00	-733.13	16.21%
Total 6360 · Employee & Hiring Expenses	449.83	1,275.00	-825.17	35.28%
6370 · Employee Education	0.00	0.00	0.00	0.0%
6371 · Continuing Education	1,104.00	500.00	604.00	220.8%
6600 · Utilities				
6601 · Internet Expense	940.60	799.68	140.92	117.62%
6602 · Cable	940.65	799.68	140.97	117.63%
6604 · Electricity				
6605 · Elec. kWh Consumed	25,230.19	24,900.00	330.19	101.33%
6606 · Base Charge	860.41	728.00	132.41	118.19%
6607 · Demand Charge	5,176.81	4,200.00	976.81	123.26%
Total 6604 · Electricity	31,267.41	29,828.00	1,439.41	104.83%
6608 · Garbage	1,471.14	1,470.00	1.14	100.08%
6609 · Propane	1,124.26	750.00	374.26	149.9%
6611 · Telephone	2,940.94	2,963.10	-22.16	99.25%
6612 · Sewer & Water				
6112.1 · Base Rate & Surcharge	1,229.28	924.00	305.28	133.04%
6610 · Sewer	2,143.60	1,251.12	892.48	171.33%
6613 · Water	1,013.34	2,652.78	-1,639.44	38.2%
Total 6612 · Sewer & Water	4,386.22	4,827.90	-441.68	90.85%
Total 6600 · Utilities	43,071.22	41,438.36	1,632.86	103.94%
6800 · Taxes				
6804 · Property Taxes	0.00	0.00	0.00	0.0%
Total 6800 · Taxes	0.00	0.00	0.00	0.0%
6950 · Capital Improvement / Maint.	0.00	0.00	0.00	0.0%
6951 · Monthly Reserve Account Payment				
6953 · Budgeted Mo. Contribution	79,461.70	79,461.70	0.00	100.0%
6954 · Capital Contribution Fees	0.00	0.00	0.00	0.0%
Total 6951 · Monthly Reserve Account Payment	79,461.70	79,461.70	0.00	100.0%
6966 · Bank Service Charges	65.99			
Total Expense	500,127.95	521,246.92	-21,118.97	95.95%
Net Ordinary Income	115,213.60	75,866.03	39,347.57	151.87%
Other Income/Expense				
Other Income				
7000 · Interest Income				
7001 · Reserve fund interest	918.86	490.00	428.86	187.52%
7000 · Interest Income - Other	217.73	152.00	65.73	143.24%
Total 7000 · Interest Income	1,136.59	642.00	494.59	177.04%
7900 · Monthly Deposits to Reserves				
7902 · Monthly Regular Deposit	79,461.70	79,461.70	0.00	100.0%
Total 7900 · Monthly Deposits to Reserves	79,461.70	79,461.70	0.00	100.0%
7920 · Capital Improvement Deposits	0.00	0.00	0.00	0.0%
Total Other Income	80,598.29	80,103.70	494.59	100.62%
Other Expense				
8000 · Reserve Expenses				
8003 · Reserve Item Expense	73,878.95	53,700.00	20,178.95	137.58%
Total 8000 · Reserve Expenses	73,878.95	53,700.00	20,178.95	137.58%
Total Other Expense	73,878.95	53,700.00	20,178.95	137.58%

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Net Other Income
Net Income

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6,719.34	26,403.70	-19,684.36	25.45%
121,932.94	102,269.73	19,663.21	119.23%